

**MINUTES OF A MEETING OF THE  
WOKINGHAM BOROUGH WELLBEING BOARD  
HELD ON 8 AUGUST 2019 FROM 5.00 PM TO 6.40 PM**

**Present**

Nick Campbell-White  
UllaKarin Clark  
Philip Cook

Graham Ebers  
John Halsall  
David Hare  
Matt Pope  
Tessa Lindfield  
Katie Summers

Dr Cathy Winfield  
Liz McAuley (substituting Carol Cammiss)

Healthwatch  
Wokingham Borough Council  
Voluntry Sector and Community  
Partnership  
Deputy Chief Executive  
Wokingham Borough Council  
Wokingham Borough Council  
Director of Adult Services  
Strategic Director Public Health Berkshire  
Director of Operations, Berkshire West  
CCG  
NHS Berkshire West CCG  
Wokingham Borough Council

**Also Present:**

Madeleine Shopland

Carol-Anne Bidwell  
Susan Parsonage  
Charlotte Seymour

Democratic and Electoral Services  
Specialist  
Public Health  
Chief Executive  
Wellbeing Board Manager

**17. ELECTION OF CHAIRMAN**

**RESOLVED:** That Councillor UllaKarin Clark be elected Chairman for the meeting.

**18. APOLOGIES**

Apologies for absence were submitted from Carol Cammiss, Superintendent Felicity Parker, Councillor Charles Margetts and Dr Debbie Milligan.

**19. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Board held on 13 June 2019 were confirmed as a correct record and signed by the Chairman.

**20. DECLARATION OF INTEREST**

There were no declarations of interest.

**21. PUBLIC QUESTION TIME**

There were no public questions.

**22. MEMBER QUESTION TIME**

There were no Member questions.

**23. BETTER CARE FUND PLANNING SUBMISSION 2019/20**

The Board considered a report regarding the Better Care Fund Planning Submission 2019/20.

During the discussion of this item the following points were made:

- Katie Summers reminded the Board that the Wellbeing Board was required to sign off the Better Care Fund performance reporting.
- It was proposed to delegate the sign off of the Better Care Fund plans and reporting to the Chairman of the Wokingham Borough Wellbeing Board. Board members would also have sight of these.

**RESOLVED:** That

- 1) Better Care Fund Planning Requirements for 2019/20 be noted;
- 2) it be noted that the agreed delegation to the Chair of the Wokingham Wellbeing Board would be used to sign off Wokingham's Better Care Fund Plan for 2019/20.

## **24. STRATEGY INTO ACTION**

Graham Ebers updated the Board on Strategy into Action.

During the discussion of this item the following points were made:

- Graham Ebers referred to the actions identified to tackle the three main priorities, and the organisations that would be responsible for leading this action. He requested a contribution from a greater number of partners. Board members were asked to feed back to Charlotte Seymour with information.
- Graham Ebers emphasised that the actions needed to be deliverable.
- The Public Health indicators had been used to help develop the performance dashboard. Carol Anne Bidwell indicated that work was being done to group the actions into themes.
- In response to a question from Dr Winfield, Graham Ebers highlighted the current representation in the Strategy into Action Group.
- The Board discussed how actions that the CCG was responsible for leading could be fed in. It was noted that Andrew Price from the CCG would be working with Ruksana Sardar-Akram, the Interim Consultant in Public Health on this matter.
- Tessa Lindfield asked about timescales for delivering the action plan. Graham Ebers commented that it would be for more than one year.

**RESOLVED:** That

- 1) the update and progress to date for the Wellbeing Strategy be noted and the implementation of Strategy into Action be supported.
- 2) the Board require partners to be actively completing their relevant organisations' actions against the three key priorities in the action plan.
- 3) a Wellbeing Board presence at the International Day for Older Persons event on 1<sup>st</sup> October, be agreed.

## **25. LOCALITIES PLUS: DESIGNING OUR NEIGHBOURHOODS**

The Board was updated on Localities Plus: Designing our Neighbourhoods.

During the discussion of this item the following points were made:

- Previously Localities Plus had not connected as strongly with health and other partners. There had since been a shift towards Designing our Neighbourhoods.
- The Wokingham Leader Partnership Board would now include Designing our Neighbourhoods within its terms of reference.
- Graham Ebers, Katie Summers and Matt Pope had met to discuss how to move forwards with designing our neighbourhoods in a connected way.
- There would need to be an ongoing coming together of parties to understand assets and resources from the perspective of the four Primary Care Networks.
- An event would be held for partners and stakeholders to discuss key themes that needed to be addressed. It was anticipated that this would be an evening event held in November. Following the meeting, it was suggested that the event be held on 11 November. It was suggested that the shaping of the event be discussed at the informal Wellbeing Board meeting in September.
- Susan Parsonage highlighted the importance of involving the children's centres.

**RESOLVED:** That the rebranded Localities Plus agenda and action team be reviewed and acknowledged.

## **26. WOKINGHAM LEADER PARTNERSHIP BOARD: TERMS OF REFERENCE**

The Board considered the Wokingham Leadership Partnership Board: Terms of Reference.

During the discussion of this item, the following points were made:

- Graham Ebers indicated that the terms of reference for the Wokingham Leader Partnership Board were being amended to reflect its focus on designing our neighbourhoods.
- Graham Ebers highlighted the Board's membership. The Partnership Board was chaired by Councillor Halsall.
- Councillor Clark questioned whether the Board could change its name to Wokingham Borough Leader Partnership Board to reflect that it related to the Borough as a whole. This was agreed.
- Katie Summers commented that a Public Health representative had been added. Carol-Anne Bidwell asked that it be checked who the invitations were being sent to, to ensure that the most appropriate officer attended.
- Tessa Lindfield questioned whether the Partnership Board would be focused on health and care or whether it would have a broader agenda, and include matters such as the built environment. If it were the latter, she suggested representation from areas such as transport and housing. Katie Summers indicated that historically the Partnership Board had helped to drive the Better Care Fund. Whilst this would remain a key workstream, the Board would naturally evolve.
- Dr Winfield commented that a population health management approach using neighbourhoods as a focus, would be helpful. Susan Parsonage added that data should drive the thinking behind the Board.

**RESOLVED:** That the refreshed terms of reference for the Wokingham Leader Partnership Board be agreed and endorsed and the additional responsibilities around Designing our Neighbourhoods be recognised.

## **27. INTEGRATED CARE PARTNERSHIP UPDATE**

Katie Summers updated the Board on the Integrated Care Partnership.

During the discussion of this item the following points were made:

- A launch event had been held on 18 July 2019, which had been very successful.
- The Berkshire West Integrated Care Partnership (BWICP) was a new way of working with six other NHS and Local Authority partners across the area. The partnership would be a more collaborative and collective way of working together.
- The possibility of a shared Joint Health and Wellbeing Strategy for Berkshire West was under consideration and would be discussed further at the Board's informal meeting in September.
- Members were informed that the purpose of the Berkshire West Joint Commissioning Board was to work across the Berkshire West system to identify where commissioning efficiencies could be made, minimise duplication of suppliers, create economies of scale and where appropriate renegotiate services into a single contract.
- Philip Cook asked how much of a key partner the Voluntary Sector was to be in the ICP. He went on to state that he had not been informed of the launch event. Dr Winfield commented that this had been an oversight. Katie Summers emphasised that much of the conversations would be still be at local, Wokingham Borough level.
- Susan Parsonage asked how Members could be informed of the ICP and its message. Katie Summers indicated that the Health Overview and Scrutiny Committee had requested an update for their September meeting. Councillor Clark also suggested a Question and Answer session.

**RESOLVED:** That

- 1) the Wellbeing Board acknowledges and understands the new arrangements for the Berkshire West Integrated Care Partnership and how this will impact the community.
- 2) the Berkshire West Shared Joint Health and Wellbeing Strategy update be acknowledged.
- 3) the Berkshire West Joint Commissioning Board update be acknowledged.

## **28. UPDATES FROM BOARD MEMBERS**

The Board was updated on the work of the following Board members.

*Healthwatch Wokingham Borough:*

- Nick Campbell-White advised Board members that Healthwatch's annual report had been published recently and had been well received.
- Healthwatch was working to recruit a Healthwatch Manager.
- Jo Dixon had recently started work with Healthwatch and would be working on community events.
- Healthwatch had been working with the Citizens Advice Bureau to gather information on mental health. It was noted that Citizens Advice Bureau had been awarded a grant of £15,000 from Wokingham United Charities to fund a worker to be based in the Gorse Ride and St Sebastian's area.
- Nick Campbell-White commented that Healthwatch Wokingham Borough were continuing to receive information regarding Wokingham Medical Centre and patients having difficulties accessing appointments. Dr Winfield indicated that she

was in active dialogue with the practice and asked that Healthwatch send any information to the CCG directly.

#### *Voluntary Sector:*

- Philip Cook highlighted that accommodation was an issue for a number of charities in the Borough due to high rental costs. He suggested that charities be included in the mapping of facilities within the Borough. Matt Pope indicated that this information could be included in the Voluntary Sector Strategy that the Council was producing.
- A small group of charities were meeting to work together to help address social isolation in the Borough.

#### *Place and Community Partnership:*

- Philip Cook commented that the Place and Community Partnership was a sub group of the Wellbeing Board. The remaining Partnership members had met recently to discuss the partnership's future. They were of the view that the Partnership did not have a formal purpose or resource and did not have a consistent attendance. It was proposed that the Partnership be given a project and resources or be disbanded.
- The Board agreed that much of the work previously intended to be undertaken through the Place and Community Partnership was being undertaken elsewhere, and that the Partnership should therefore be disbanded. It was also agreed that it be recommended to the Constitution Review Working Group that the Wokingham Borough Wellbeing Board's terms of reference be updated to reflect this.

#### *Community Safety Partnership:*

- Graham Ebers indicated that a new Community Safety Partnership Manager had been appointed.
- Graham Ebers took the Board through the Partnership's priorities.
- With regards to Priority One, Addressing Violence against Women and Girls, Councillor Hare emphasised that men and boys also suffered abuse. He questioned whether the priority name should be amended.
- Anti-social behaviour continued to be a theme of concern.
- Board members questioned whether the way in which target data was classified, had changed.
- Katie Summers asked how Priority 4: Empower and enable the resilience of local communities, was measured. Graham Ebers commented that progress against some priorities was easier to monitor than others. Philip Cook indicated that the Voluntary Sector had received a small amount of funds from the Community Safety Partnership to undertake a piece of work to understand what community resilience meant to different sectors of the community. This work would be finalised in August or September. Work was also being carried out with the Police to help revive Neighbourhood Watch schemes, particularly in areas where they were most needed. Susan Parsonage stated that the Police carried out an annual survey about the fear of crime that might be a helpful indicator.
- Tessa Lindfield referred to the forthcoming new sexual health contract. It was suggested that an item be included in the Community Safety Partnership agenda.

- The Board expressed concern that Berkshire Women's Aid (local domestic abuse service) had alerted the Partnership to issues around an increase in local referrals and capacity.

**RESOLVED:** That

- 1) the updates from Board members be noted;
- 2) the Place and Community Partnership be disbanded and it be recommended to the Constitution Review Working Group that the Wokingham Borough Wellbeing Board's terms of reference be amended to reflect this.

## **29. FORWARD PROGRAMME**

The Board discussed the forward programme for the remainder of the municipal year.

During the discussion of this item the following points were made:

- Katie Summers indicated that the BOB ICS was to produce a response to the NHS Long Term Plan. It was proposed that the draft response be presented to the Board in October.
- Graham Ebers asked that Localities Plus now be referred to as Designing our Neighbourhoods, in the forward programme.
- Tessa Lindfield indicated that Public Health would be bringing a report on the Joint Strategic Needs Assessment and also the Director of Public Health Annual Report, to the October meeting.
- The informal meeting in September would focus on shaping the partnership event in November and also discussing a Berkshire West Joint Health and Wellbeing Strategy.
- It was suggested that the informal meeting in November focus on data mapping.

**RESOLVED:** That the forward programme be noted.